

Royal Embassy of Saudi Arabia
30 Charles Street
London
W1J 5DZ

[DATE]

[COMPANY NAME] registered in the UK under registration number [REGISTRATION NUMBER] [DESCRIBE THE COMPANY'S ACTIVITIES]. The applicant holds a position of [POSITION] and will be required to travel to Saudi Arabia for [DESCRIBE ACTIVITIES TO BE CARRIED OUT IN CONNECTION TO THE COMPANY'S FIELD OF OPERATION].

The applicant and visit's details are as follows:

Full name:

Passport number:

Nationality:

Job title:

Invitation/Visa number:

Reason for travel:

Duration of the visit:

Proposed entry date:

Visa type: Choose an item.

Number of entries: Choose an item.

This company will cover all costs associated with the trip and assumes responsibility for the applicant during their stay in the Kingdom of Saudi Arabia.

Sincerely yours

[FULL NAME]

[POSITION AT THE COMPANY]

DELETE BEFORE PRINTING:

- If not sure, please call us to check the visa number and number of required entries, which must be in line with your invitation
- The consulate seeks for
- Must be printed on the company headed paper
- Must show company registration number (does not apply to self-employed)
- Original is required
- Must be signed by the applicant's manager